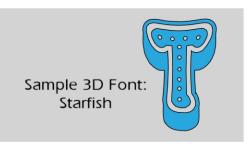


Date: January 2023

### TIPS:

- Create a Font Group: Layered Fonts or 3D Fonts
- Move fonts into this new group that have separate pieces.
- When typing your title: ALL CAPS may work better. Note: in some fonts the letters run together and this doesn't work as well.
- Remember: You cannot edit the shape of a text shape you must use the outliner.



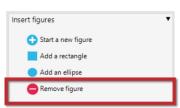
# **TEXT SHAPE & OUTLINER**

- Add text shape to a page: Insert Ribbon: Text Section: Shape
- Type in title. (all CAPS may work better) Select font: select a font that has pieces that don't touch in each letter. See sample above right: there is an inner and outer piece that are not connected..
- Resize on page as desired. Leave fill as default for now. Set stroke to 0.50. Create.
- Add outliner shape: Insert Ribbon: Other Section: Outliner. Set stroke to 0.5

# **SHAPE EDITING**

Edit outliner shape to remove one part of each letter. Right click on outliner shape: Shape: Edit Shape. Click on piece of the letter that you want to remove. Click on "Remove Figure" in operations panel on the right of your workspace. Note: sometimes the outliner reads your shape incorrectly and the lines are

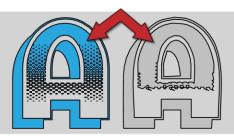






"wonky." You made need to correct them before separating the parts of the letter (see video for more information). TIP: I found it helpful to zoom way in during shape editing.

TIP: When choosing which part of the letter to remove from outliner, I choose the area that has more detail. It shows up better in the text shape.





Example (left): Font: Bugbear Detail in the center piece shows much better on the text shape rather than the outliner. So, when editing the shape of the outliner, remove that piece.

# **FILL & FINISH**

Select text shape. Select desired fill: OAT: Fill: Drop down menu.

Select outliner shape: Select desired fill:

QAT: Fill: Drop down menu

Add finishing touches: stroke settings, shadows, filters, & effects.





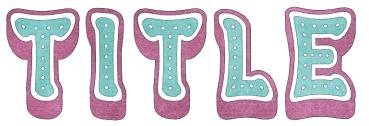
Before

After

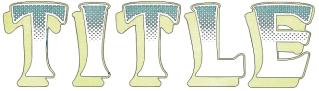


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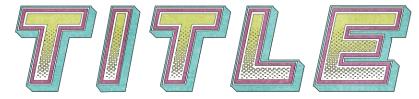
Font: Motion



Font: Starfish



Font: Waterway



3 Layers!!

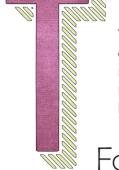
Font: Cimice

Font: Bugbear



Font: Worldwide

Font: Driveller



The detail pieces on this font overlap with the letter to the right. So, you can use it for monograms or you will have to build the title a letter at a time.

Font:

Sunset Boulevard

Font: Magnifico

Paper Fill: Canvas Cardstocks Paper Pack No. 15 by Designer Digitals.